Student guide to the new reading list system at Victoria University of Wellington

The University is using a new system to upload course reading lists into Blackboard. This guide will show you how to access your readings.

1. Still in Blackboard
Your reading list is still be in the same place in Blackboard – in a folder on the left hand side of your Blackboard course page (for example, the “Course Content” or “Course Materials” folder).

2. Click on the green icon
Go into this folder. Click on the text next to the green, book icon to see your reading list.

3. View readings online
In the reading list, click the blue “Online resource” button to access online material. Click on the title of an item to see more info (such as the location in the Library for print books).

4. Scanned copies
Where the Library has scanned a particular chapter of a book for you to read, click on “Online Resource”, then “View digitisation in a new window”. You may need to login.

5. Adding study notes
You can add your own study notes to readings too, and keep track of what you’ve read by using the “Read status”. These options are under the blue “Online Resource” button.